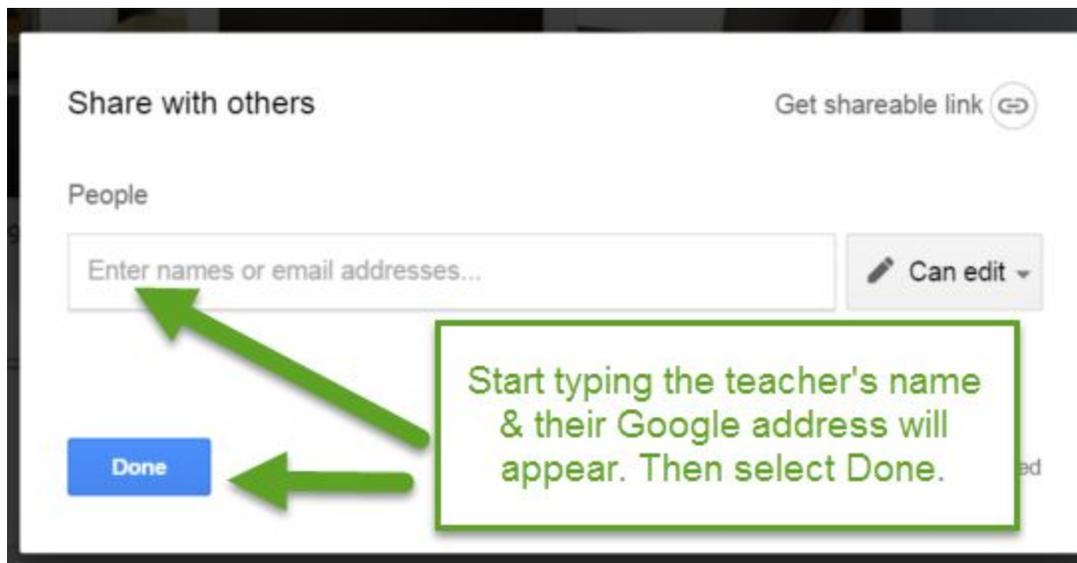
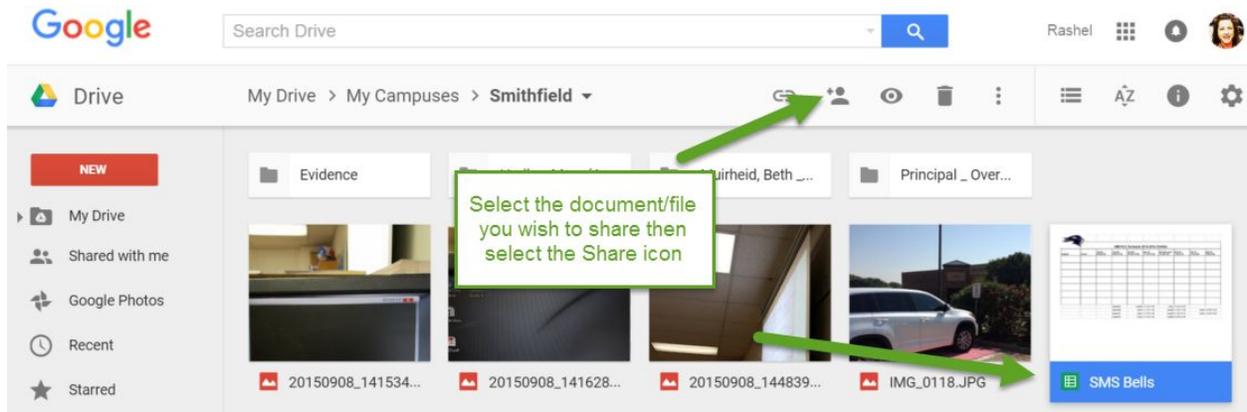


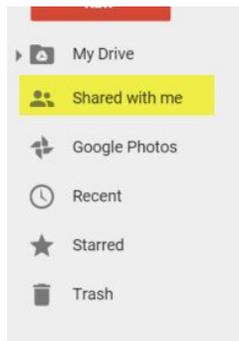
THREE SHARING METHODS USING GOOGLE

1. Sharing with Google Drive:

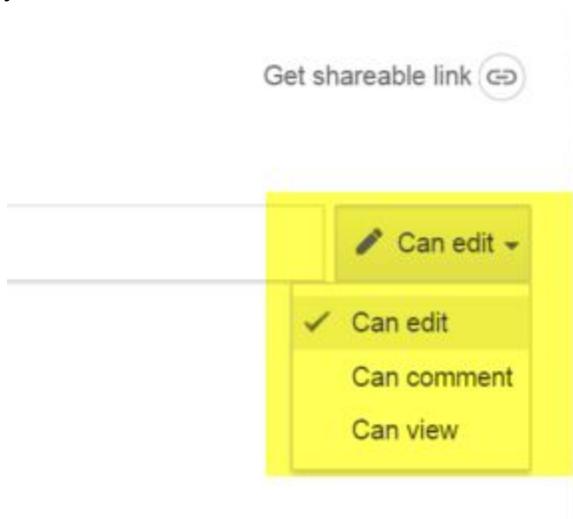
Teachers who wish to have students share work with them using Google Drive:
Once the student is logged into his/her Google Drive, do the following:



Note This method does not e-mail the teacher because the teacher's GMail is disabled. It does, however, show up in their "Shared with Me" folder.



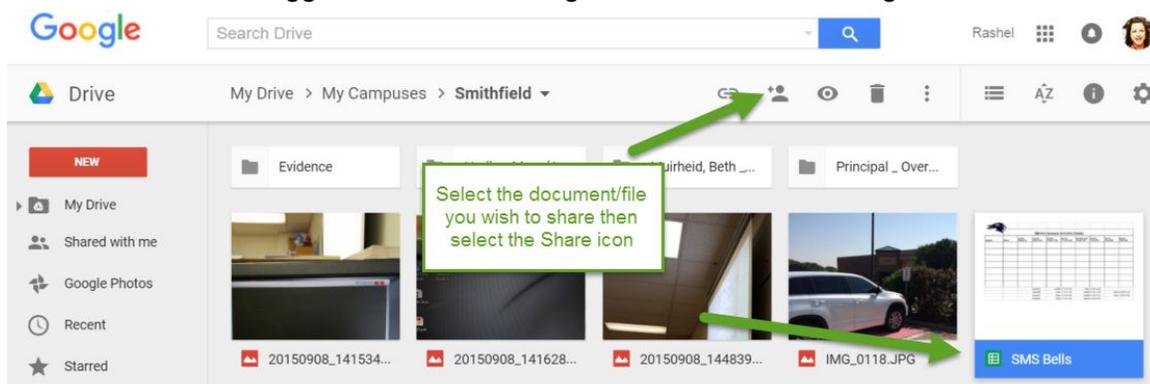
When you share in Google Drive, you can tailor the level of access that person will have with your work.

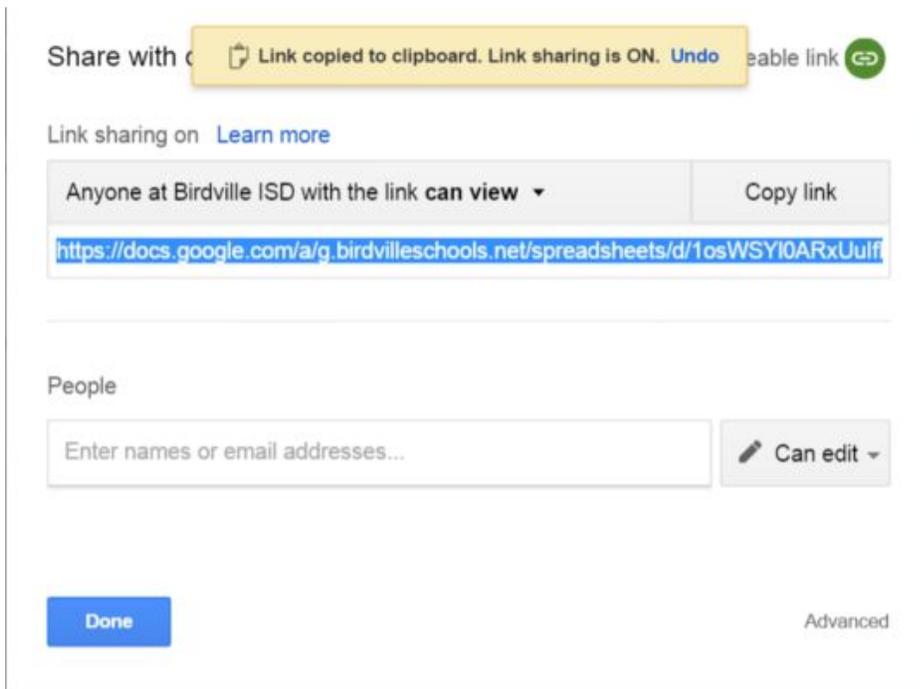
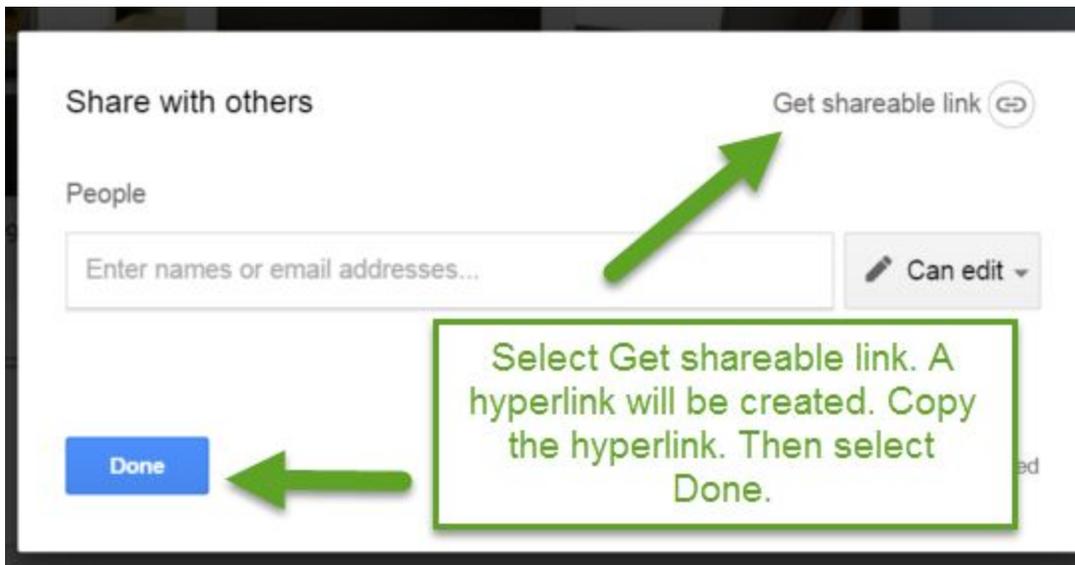


2. E-mail with Google:

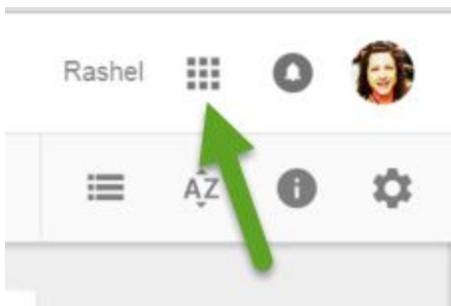
Teachers who wish to have students share work with them using Google Drive:

Once the student is logged into his/her Google Drive, do the following:

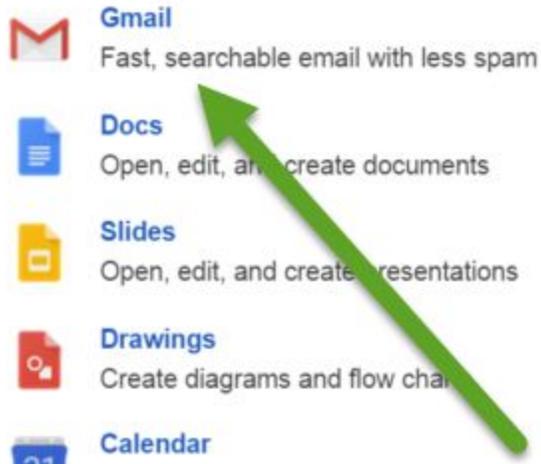




Students need to select the APPS option in the upper right hand corner of their browser



From the menu, choose Gmail



Once in Gmail, students can then compose an email to their teacher and paste the shared hyperlink for their document in the body.

Note Most Teacher's e-mail address is the same as their Google account MINUS the "g."

(firstname.lastname@birdvilleschools.net)

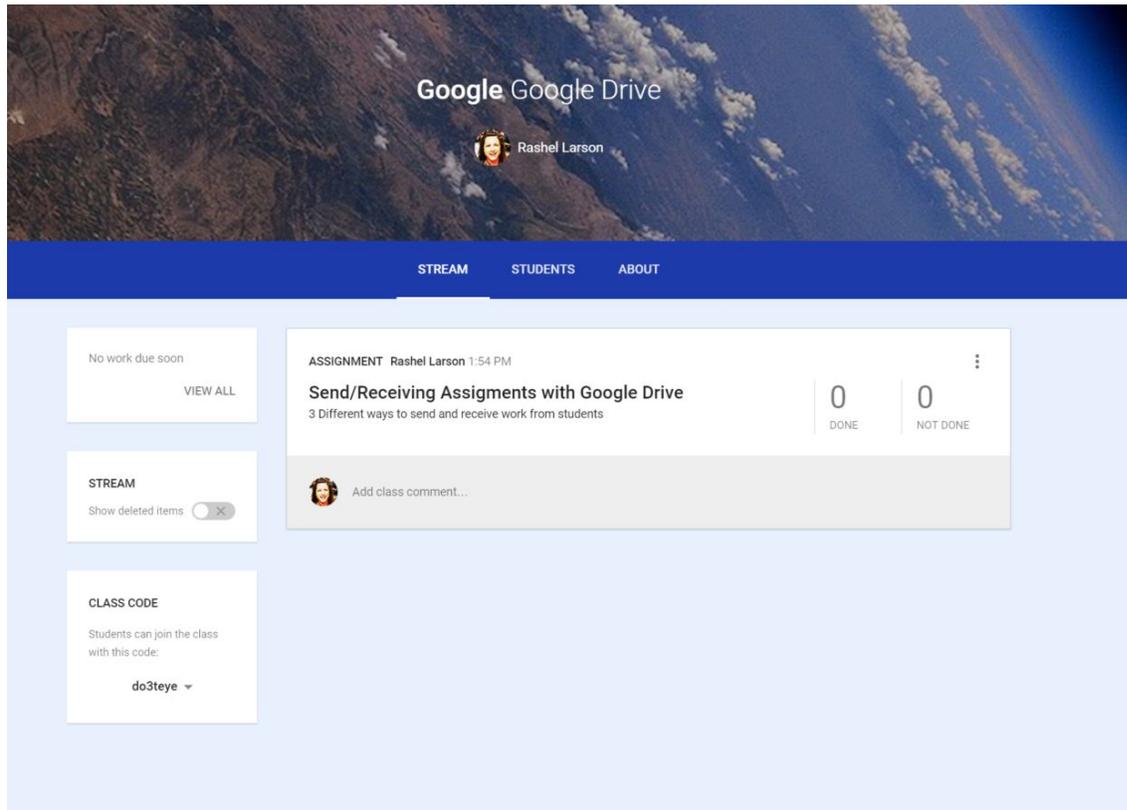
Students can also copy and past the teacher's e-mail address from their class page.

The screenshot shows the website for Birdville Elementary. The navigation bar includes links for HOME, ADMINISTRATION, FACULTY/STAFF (highlighted), OUR SCHOOL, PTA, and STUDENTS. The breadcrumb trail reads: Home > Faculty/Staff > Bird, Jennifer - Music. The main heading is "Welcome to Mrs. Bird's Music Page". To the right, there is a section titled "Our Mo" with text: "At Birdville Elementary, the music music that will last throughout their games, and play instruments. Music feel succe". Below this is a "Stay Informed" section with instructions to click "Subscribe" or "SIGN IN" or "REGISTER". The contact information for Jennifer Bird is listed: "Jennifer Bird 817 547 1593" and the email address "jennifer.bird@birdvilleschools.net" is circled in red. A "Music Schedule:" table follows, listing times and activities for M-TH. A cartoon character of a girl with a microphone is visible in the bottom right corner.

Music Schedule:	
M-TH	
8:20-9:10	5th Grade
9:15-10:05	3rd Grade
10:10-11:00	4th Grade
11:05-11:35	Conference
11:35-12:25	Lunch

3. Google Classroom:

The absolute best way to give, receive and share assignments with Google is to use Google Classroom!



Students who are assigned to your class, will automatically be notified when assignments have been issued. They can return work to the teacher right in Google Classroom.



Want to start a Google Classroom?

https://support.google.com/edu/classroom/topic/6163304?hl=en&ref_topic=6020278

or

Contact your BISD Digital Learning Specialist